

# Medical Coding & Billing Professional

## INDUSTRY FACTS



### What do medical coding and billing professionals do?

Medical coding and billing professionals translate medical records into standardized codes used to bill patients and third-party payers such as insurance companies and Medicare. The comprehensive Medical Coding and Billing for Outpatient Services program can help you prepare to build skills in using all of these codes—CPT, HCPCS, and ICD-10.

### Where do they work?

Medical coding and billing professionals usually work on-site at a healthcare facility. Positions can be found in physicians' offices, clinics, hospitals, nursing and residential care facilities, and other healthcare facilities\*.

### How much do they earn?

According to the Bureau of Labor Statistics, the median salary for a medical billing and coding professional is \$46,660 with potential for traditional employment benefits.\*

The salary for a medical coding and billing professional will vary by employer, location, and experience. Medical coding and billing professionals can also increase their earning potential by earning additional industry certifications.

### How's the job outlook?

The Bureau of Labor Statistics estimates 7% employment growth over the next 10 years.\* That's a significant number of professionals needed in the field to code patients' records; act as liaisons between healthcare facilities, insurance companies, and other establishments; and manage the responsibilities associated with electronic health records.

\*Bureau of Labor Statistics, U.S. Department of Labor. "Medical Records and Health Information Technicians." Occupational Outlook Handbook. Accessed March 10, 2023.

Statements found in the United States Department of Labor Occupational Outlook Handbook are not a guarantee of any post-graduation salary, in part because the data used to create the Occupational Outlook Handbook includes workers from differing educational backgrounds, levels of experience, and geographic areas of the country.

Can't say enough positive things about Career Step and their Medical Billing and Coding program. From the first email inquiry to my most recent phone call with an instructor, the experience has been professional, academically challenging, and rewarding. One of the most appealing aspects to me personally was the flexibility for studying, which I can schedule around my family's needs. I did a lot of research before I chose Career Step for this program, and I have no regrets!

**SUZANNE F, CAREERSTEP LEARNER**  
JANUARY, 2021

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## PROGRAM DETAILS

### Prepare for a Better Job

Through your medical coding and billing training, you'll work toward building a strong foundation in common medical and specific coding skills while also preparing for Certified Professional Coder (CPC) certification.

### Learn Your Way

Online training minimizes the challenges of taking time out to return to school. The online training format offers distinct advantages:

- Study on a schedule that fits your life
- Progress at a pace that matches your learning style
- Adjust the time and effort you devote to your coursework each day

### Receive Coaching and Guidance

Even though your program is 100% online and self-paced, you're not alone in reaching your career goals. Our dedicated advisors and support team are here to help!

- Learner support
- Technical support

### Get Certified

Your online Medical Coding and Billing Program helps you prepare to sit for the Certified Professional Coder (CPC) exam, the most recognized coding credential, so you can show employers you have the skills they're looking for.

- **Certified Professional Coder (CPC®)**

### Program Outline

#### Course

Program Orientation: Medical Coding and Billing Professional

Introduction to Healthcare

Digital Technology

Comprehensive Medical Terminology

Law, Liability and Ethics for Healthcare

Anatomy and Physiology Essentials

Health Information Management

Comprehensive Electronic Health Records

Outpatient Coding

Medical Billing

Program Completion: Medical Coding and Billing Professional